**Application form EFFEA Call #2**

This form is for preparation purposes only. To apply, go to the [EFFEA platform](https://efa.procurios.site/application-form).

**Before you start:**

* The application can be submitted only by the leading festival.
* Make sure that your festival and your partner festivals are [registered on FestivalFinder.eu](https://www.festivalfinder.eu/festivals/new/account?org)
* Prepare all the needed information in a Word document. (The application form has no “save as draft” function)
* You also will need to upload the letter of intent with the artist, the letter of intent with the partner festivals and the budget form.  
   **The use of the following templates is mandatory:**

[Template for the letter of intent with the artist](/l/library/download/urn:uuid:26d6435f-5c0e-4888-9051-35b9f235fe7f/letter+of+intent+with+the+emerging+artist.docx)  
[Template for the letter of intent with the partners](/l/library/download/urn:uuid:4d558663-ac41-4c0b-89aa-b6a21ad5f40e/letter+of+intent+with+the+partner+festivals.docx)  
[The budget form template](/l/library/download/urn:uuid:3c82806e-1adb-4648-b081-af1186fbfcab/budget+form+template+call+%232.xlsx)

**STEP 1**

**In step 1 you create an account as a leading festival on the platform.**

**In case you previously applied for an EFFEA grant, you already have an account on the platform.**

**You can login and immediately go to STEP 2**

**Your account on EFFEA**

\*First name

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| --- |
|  |

\*Last name

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\*Email

*This email address is used to access the EFFEA platform. On this address you will also be informed on further developments of the project. In case you also want us to inform other persons of your organisation you can register their email address at the end of the application procedure (after having confirmed your application)*

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\*Password

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\*To confirm your password, please retype it below.

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**Leading festival**

|  |  |
| --- | --- |
|  | Tick when your festival is registered on FestivalFinder.eu**\*** |

*If not yet registered, please do so here*[*www.festivalfinder.eu*](https://www.festivalfinder.eu/festivals/new/account?org)

**\***Organisation name

|  |
| --- |
|  |

**\***Leading festival address

*Make sure your festival's address is in an eligible country. Note: Turkey, Armenia, UK and Switzerland can not apply as a leading festival.*

|  |  |
| --- | --- |
| *Street* |  |
| *Number* |  |
| *Addition* |  |
| *ZIP code* |  |
| *Town* |  |
| *Country* |  |

**\***General email address

|  |
| --- |
|  |

**\***Website

|  |
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**\***Leading festival Short description (*max. 400 characters*)

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| --- |
|  |

Leading festival Social media (*max 3 URL’s*)

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**STEP 2**

**In step 2 you apply as a leading festival for an EFFEA grant.**

**The residency  
\***Residency title

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| --- |
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**\***Residency category. *Please select 1 category.*

|  |  |
| --- | --- |
|  | Discovery |
|  | Springboard |

**\***Start date (dd/mm/yyyy)

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|  |

**\***End date (dd/mm/yyyy)

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**\***Project summary

*This summary will be used to present and promote your project to the general audience. max. 800 characters*

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| … |

**\***What is the relevance of the proposed project in relation to the needs of the artist? What is the relevance to the artistic field the artist is working in? *max. 1600 characters*

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| … |

**\***What are the planned activities in the residency (take into account parameters of sustainability: duration, co-creation, digital or the innovative character of the project)?   
*max. 1600 characters*

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| … |

**\***What are the expected results/impact and the legacy of the residency; e.g. describe your interaction with the local artistic community, the audience (through networking, communication and promotion)? *max. 1600 characters*

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| … |

**\***How are you going to share the roles among the leading and partner festivals?  
*max. 1600 characters*

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| … |

**\***Residency art disciplines (*max. 3 selections*)

|  |  |  |  |
| --- | --- | --- | --- |
| Applied Arts |  | Architecture |  |
| Circus |  | Dance |  |
| Design |  | Digital Arts |  |
| Fantasy |  | Film |  |
| Folklore and Folk Arts |  | Heritage |  |
| Music |  | Opera |  |
| Photography |  | Spoken Word |  |
| Storytelling |  | Street Arts |  |
| Theatre |  | Visual Arts |  |

**\***Letter of intent with the artist  
*(file upload)*

**\***Letter of intent with the partner festivals  
*(file upload)*

**\***Budget form  
*(file upload)*

**The artist (individual artists, collectives, companies, ensembles)**

**\***Artist name

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**\***Artist address

*Make sure your festival's address is in an eligible country.*

|  |  |
| --- | --- |
| *Street* |  |
| *Number* |  |
| *Addition* |  |
| *ZIP code* |  |
| *Town* |  |
| *Country* |  |

**\***Artist email address

|  |
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Artist Website

|  |
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**\***Artist biography (*max. 1500 characters*)

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| --- |
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Artist Social media (*max 3 URL’s*)

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Links to the artist’s work (*max 3 URL’s*)

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**Partner festival 1**

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| --- | --- |
|  | Tick when your partner festival is registered on FestivalFinder.eu**\*** |

If not yet registered, please ask them to do so.

**\***Partner festival 1 name

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**\***Partner festival 1 address

*Please make sure your festival's address is in an eligible country. That can also be Turkey, Armenia, UK and Switzerland can not apply as a leading festival.*

|  |  |
| --- | --- |
| *Street* |  |
| *Number* |  |
| *Addition* |  |
| *ZIP code* |  |
| *Town* |  |
| *Country* |  |

**\***Partner festival 1 email address

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|  |

**\***Partner festival 1 website

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| --- |
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**\***Partner festival 1 Short description (*max. 400 characters*)

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Partner festival 1 - Social media (*max 3 URL’s*)

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**Partner festival 2**

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| --- | --- |
|  | Tick when your partner festival is registered on FestivalFinder.eu**\*** |

If not yet registered, please ask them to do so.

**\***Partner festival 2 name

|  |
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**\***Partner festival 2 address

*Please make sure your festival's address is in an eligible country. That can also be Turkey, Armenia, UK and Switzerland can not apply as a leading festival.*

|  |  |
| --- | --- |
| *Street* |  |
| *Number* |  |
| *Addition* |  |
| *ZIP code* |  |
| *Town* |  |
| *Country* |  |

**\***Partner festival 2 email address

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**\***Partner festival 2 website

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**\***Partner festival 2 Short description (*max. 400 characters*)

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Partner festival 2 - Social media (*max 3 URL’s*)

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**Partner festival 3**

**Partner festival 4**

**Partner festival 5**

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| **Submit application 🡪** |